

UNDERGRADUATE CHANGE OF MAJOR REQUEST

Office of the Registrar
907-474-6300 • 877-474-6046
uaf-registrar@alaska.edu

P____

All requested changes of major must be at the same degree level or lower than your current program. (EXAMPLE: Bachelor to Bachelor, Bachelor to Assoc/Cert, Associate to Assoc/Cert, or Certificate to Assoc/Cert)

Students wishing to change from an Associate or Certificate to a Bachelor program must complete a new admission application.

Complete this form with the advisor of your new department. It is your responsibility to collect all required signatures BEFORE submitting this form to the Office of the Registrar.

Note: Dropping a major/degree does not require a department signature.

Part 1 - To be completed by student

UA ID

This request is to:

- Change my major
- Add a major
- Add a degree
- Drop a degree

Full Name

Student's Signature

Date

I am a UAF athlete

I am a VA student

Current Major/Degree

Degree/Major being dropped

New Major/Degree

Second Major/Degree to be added

Part 2 - To be completed by student and advisor of new department

INSTRUCTIONS TO THE UNIVERSITY DEPARTMENTS:

Forward this form, with all approval signatures, to the Office of the Registrar. (uaf-degree-services@alaska.edu)

Approval of any change is dependent upon admission and academic eligibility for the program, signified by the department signing this form.

Primary Major

Degree

Change Catalog Year

Secondary Major or Secondary Degree

College/School

Cumulative GPA

College/School

Primary Advisor's Printed Name

Secondary Advisor's Printed Name

Department Chair's Signature

Department Chair's Signature

Department Chair's Printed Name

Department Chair's Printed Name

If the student is an athlete, the change of major must be approved by the Athletics Advisor.

Athletics Advisor's Printed Name

Athletics Advisor's Signature

If the student is on probation, the change of major must be approved by the dean of the school or college.

Dean's Printed Name

Dean's Signature