

## FOR MORE INFORMATION, CONTACT:

Sheri Layral  
312 Signers' Hall  
474-7964 FYSENAT

## A G E N D A

UAF FACULTY SENATE MEETING #69  
Monday, February 10, 1996  
1:30 p.m. - 4:25 p.m.  
Wood Center Ballroom

1:30	I	Call to Order - Don Lynch	5 Min.
	A.	Roll Call	
	B.	Approval of Minutes to Meeting #68	
	C.	Adoption of Agenda	
1:35	II	Status of Chancellor's Office Actions	5 Min.
	A.	Motions Approved:	
	1.	Motion to approve new programs in Health Technology.	
	2.	Motion to approve new Certificate in Applied Business.	
	3.	Motion on changes to the policies on "W", "I", and "NB".	
	B.	Motions Pending: none	
1:40	III	Remarks by Chancellor J. Wadlow & Provost J. Keating	15 Min.
		Questions	5 Min.
2:00	IV	Guest Speaker - Ann Tremarello, University Registrar	10 Min.
2:10	V	Governance Reports	
	A.	ASUAF - C. Wheeler	5 Min.
	B.	Staff Council - R. Pierce	5 Min.
	C.	President's Report - D. Lynch (Attachment 69/1)	5 Min.
	D.	President-Elect's Report - J. Craven (Attachment 69/2)	5 Min.
	E.	Report on Chancellor's Workshop (Handout)	10 Min.
	F.	Report on the AAHE Conference	10 Min.
2:50	VI	Public Comments/Questions	5 Min.
2:55		*** BREAK ***	10 Min.
3:05	VII	New Business	
	A.	Motion to amend the Transfer of Credit Policy, submitted by Curricular Affairs (Attachment 69/3)	5 Min.
	B.	Motion on courses considered for CORE designation must include a plan for its effectiveness evaluation, submitted by Core Review (Attachment 69/4)	5 Min.
	C.	Motion to amend the Academic Review Cycle to include a spring review, submitted by Graduate Curricular Affairs/Curriculum Review (Attachment 69/5)	10 Min.
	D.	Motion to amend the UAF Regulations for the Evaluation of Faculty to add a new paragraph, submitted by University-wide Promotion & Tenure (Attachment 69/6)	5 Min.

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|----|---|---------|
| E. | Motion to amend Section 3 (ARTICLE V: Committees) of the Bylaws, submitted by Administrative Committee (Attachment 69/7)  | 10 Min. |
| F. | Motion to approve the 1997-98 Faculty Senate meeting calendar, submitted by Administrative Committee (Attachment 69/8)    | 5 Min.  |
| G. | Motion to reaffirm position of salary/compensation locus of tenure, and post-tenure review, submitted by Ad Hoc Committee | 5 Min.  |



University. We have received no accurate information on this subject, but the unofficial information is quite disconcerting. The rumour mill, active as always, also reports that the President has sequestered all early retirement positions. As usual, more open communication from Statewide would make the governance task much easier.

As a final piece of advice from an Old Timer, two days after the state Legislature meets, the University administration panics, and that panic permeates downward and makes faculty and staff

accordance with Board of Regents/Department of Education joint resolutions."

Complete copies of the revised proposal can be obtained from the UAF Governance office or from Pat Ivey in the Systemwide Governance office.

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ATTACHMENT 69/3  
UAF FACULTY SENATE #69  
FEBRUARY 10, 1997  
SUBMITTED BY CURRICULAR AFFAIRS

MOTION  
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The UAF Faculty Senate moves to amend the Transfer of Credit Policy as listed in the UAF 1996-97 catalog, page 11 as follows:

(( )) = Deletions  
CAPS = Additions

Transfer of Credit

3. COLLEGE LEVEL ACADEMIC CREDITS EARNED BY A STUDENT AT ANY MAU WITHIN THE UNIVERSITY OF ALASKA WILL BE



perceive both the CORE and their participation in the CORE in regard to the Effectiveness Evaluation process; to share, if you will, the commitment to Evaluation to which the University is committed.

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IV. CONSIDERATION OF FACULTY FOR PROMOTION AND TENURE

B. Faculty with Academic Rank

2. (add paragraph 5)

ACCESS TO THE CANDIDATES<sup>1</sup> FILE WILL BE LIMITED TO THE CANDIDATE, AND, DURING THE OFFICIAL REVIEW PERIODS ESTABLISHED BY THE PROVOST, THE APPROPRIATE PERSONNEL AT EACH REVIEW LEVEL (DEPARTMENT HEAD, PEER COMMITTEE, DEAN AND/OR DIRECTOR, UNIVERSITY-WIDE PROMOTION AND TENURE COMMITTEE, PROVOST, AND CHANCELLOR).

EFFECTIVE: Immediately  
Upon Chancellor Approval

RATIONALE: This paragraph makes explicit current policy in most of the University. Currently there is no statement of this policy in UAF Regulations, which has led to some confusion regarding this issue. On the other hand, if the file is not a confidential dossier, then perhaps is it a public document? In any case, access to these files should be well defined in University Regulations. The large majority of the University-wide Promotion and Tenure Committee (by a 9 to 1 vote) agreed with the above confidentiality policy.

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ATTACHMENT 69/7  
UAF FACULTY SENATE #69  
FEBRUARY 10, 1997  
SUBMITTED BY ADMINISTRATIVE COMMITTEE

MOTION  
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The UAF Faculty Senate moves to amend Section 3 (ARTICLE V: Committees) of the Bylaws as follows:

(( )) = Deletion  
CAPS = Addition

A. An Administrative Committee will be composed of the chairpersons of all standing SENATE COMMITTEES and OF ALL permanent Senate Committees EXCEPT THE UNIVERSITY-WIDE PROMOTION AND TENURE COMMITTEE AND THE COMMITTEE TO NOMINATE COMMENCEMENT SPEAKER AND HONORARY DEGREE RECIPIENTS.

B. Membership on standing and permanent committees will be for two years EXCEPT AS NOTED BELOW with the possibility of RE-APPOINTMENT ((reelection and will be appointed by the Administrative Committee)). THE INITIAL APPOINTMENT OR RE-APPOINTMENT IS MADE BY THE ADMINISTRATIVE COMMITTEE OR AS SPECIFIED IN THE DEFINITION OF A PERMANENT COMMITTEE and ((endorsed)) CONFIRMED by the full Senate. Senators are limited to serving on a maximum of one standing committee at any one time. TO PROVIDE CONTINUITY, TERMS WILL BE STAGGERED AND AN INITIAL APPOINTMENT MAY BE MADE FOR ONE OR TWO YEARS AS DETERMINED



BY THE ADMINISTRATIVE COMMITTEE BASED ON NEED.

C. Standing committees will be constituted entirely of Senate members. Permanent committees can be constituted without Senate members.

D. All permanent and standing committee chairs will be elected from and by the members of their respective committee and must be full-time faculty at UAF.

E. The standing and permanent committees of the Senate are:

STANDING

attendance at UAF. Each department with a graduate program is limited to no more than one member. The Dean of the Graduate School and the President of the Faculty Senate are ex-officio non-voting members. The Dean of the Graduate School will convene regular meetings, and must convene additional meetings if requested by two members of the committee. The committee will advise the Dean of the Graduate School and the Provost on administrative matters pertinent to the operation and growth of graduate studies at UAF, including financial and tax-related issues and dealings with other universities. All recommendations regarding curricular matters will go to the Graduate Curricular Affairs Committee and the Faculty Senate for approval.

4. The Developmental Studies Committee will include one representative from each of the following units: Northwest Campus, Chukchi Campus, Kuskokwim Campus, Bristol Bay Campus, Interior-Aleutians Campus; the ((College of Natural Sciences)) SCIENCES, MATHEMATICS, ((the)) English, ((Mathematical Sciences)), STUDENT SUPPORT SERVICES PROGRAM, and Cross Cultural Communications ((Departments)), the Developmental Studies Division of the College of Rural Alaska, Rural Student Services, and the Advising Center; and two representatives from the Tanana Valley Campus.

The Developmental Studies Committee shall consider policies concerning developmental education: programs, courses, instructional development, evaluation, and assessment. This committee will function as a curriculum council review committee for all developmental studies courses. Discipline based developmental courses will be reviewed by the appropriate college curriculum council before submission to this committee for review and coordination.

5. The Faculty Development, Assessment and Improvement Committee will be composed of faculty members and the Director of Faculty Development. This committee will deal with faculty and instructional development and evaluation.
6. The Committee to Nominate Commencement Speaker and Honorary Degree Recipients will nominate commencement speakers and candidates for honorary degrees.
7. The Legislative and Fiscal Affairs Committee will follow legislative and fiscal issues which may impact faculty concerns at the university and will act as a faculty advocate with legislators and candidates.
8. The Faculty Appeals and Oversight Committee shall be composed of two tenured faculty members, elected from each college/school and confirmed by the Faculty Senate. ((who shall serve for a two year term. Members' terms will be staggered to provide con M

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UAF FACULTY SENATE #69  
 FEBRUARY 10, 1997  
 SUBMITTED BY ADMINISTRATIVE COMMITTEE

UAF FACULTY SENATE

1997-98  
 Calendar of Meetings

Mtg. #	Date	Day	Time	Type	Location
73	9/15/97	Monday	1:30 p.m	audioconference	WC Ballroom
74	10/13/97	Monday	1:30 p.m	face-to-face	WC Ballroom
75	11/10/97	Monday	1:30 p.m	audioconference	WC Ballroom
76	12/8/97	Monday	1:30 p.m	face-to-face	WC Ballroom
77	2/9/98	Monday	1:30 p.m	face-to-face	WC Ballroom
78	3/9/98	Monday	1:30 p.m	audioconference	WC Ballroom
79	4/6/98	Monday	1:30 p.m	face-to-face	WC Ballroom
80	5/4/98	Monday	1:30 p.m	audioconference	WC Ballroom

FALL:

Orientation for New Students - Sunday-Wednesday, August 30-  
 September 3, 1997  
 Labor Day - Monday, September 1, 1997  
 Registration/Course Selection - Tuesday-Wednesday, September 2-  
 3, 1997  
 First Day of Instruction - Thursday, September 4, 1997  
 Thanksgiving Holiday- Thursday-Friday, November 27-28, 1997  
 Last Day of Instruction - Friday, December 12, 1997  
 Final Examinations - Monday-Thursday, December 15-18, 1997  
 Winter Closure - December 25, 1997-January 4, 1998

SPRING:

Orientation for New Students - Monday-Tuesday, January 12-13,  
 1998  
 Registration/Course Selection - Tuesday-Wednesday, January 13-14,  
 1998  
 First Day of Class - Thursday, January 15, 1998  
 Alaska Civil Rights Day (no classes) - Monday, January 19, 1998  
 Spring Break - Monday-Sunday, March 16-22, 1998  
 Last Day of Instruction - Friday, May 1, 1998  
 Final Examinations - Monday-Thursday, May 4-7, 1998

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ATTACHMENT 69/9  
 UAF FACULTY SENATE #69  
 FEBRUARY 10, 1997  
 SUBMITTED BY AD HOC COMMITTEE ON UNION/GOVERNANCE RELATIONS

MOTION

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The UAF Faculty Senate moves to RE-AFFIRM its position on salary/  
 compensation, locus of tenure, and post-tenure review as expressed  
 in the following motions passed at UAF Senate meetings #56 and

#63 with the further understanding that the position on post-tenure review articulates the preliminaries of a formative, rather than a summative, policy which is to be linked to faculty development.

In so moving, the UAF Faculty Senate directs that these policy statements be transmitted to the appropriate committees of United Academics currently working on the contract proposal to be negotiated with the University of Alaska administration, the intent of this transmittal being that these Senate policy statements be incorporated in the contract proposal.

EFFECTIVE:           Immediately

RATIONALE:           The motion is presented in the spirit of solidarity and cooperation with United Academics concerning mandatory items of collective bargaining. United Academics committees are currently working on contract language and stand to benefit from the work of the UAF Faculty Senate insofar as it has spoken to these specific mandatory items of collective bargaining. The motion, furthermore, directly responds to Lawrence Weiss<sup>1</sup> memo to D. Lynch and P. Slattery of 2/2/97 inviting <sup>3</sup>substantial contribution to the contract proposal.<sup>2</sup> Moreover, the UAF Faculty Senate reserves it right to pronounce on policy recommendations

coordinate with the faculty governance bodies (although there is some concern about the present status of faculty governance at UAS).

Prof. Norm Swazo, Chair, UAF Faculty Senate Standing Committee on Faculty Affairs, has been appointed as a member of the negotiating pool from which the negotiating team will be selected. In this capacity Prof. Swazo enjoys maximum communication with the Executive Board. In addition the Board invites the UAF Faculty Affairs committee to make a substantial contribution to the contract proposal.

Our intention as members of the Executive Board is to keep faculty governance as fully informed as possible regarding the development of a contract proposal. The current schedule is to have a draft of the full contract proposal widely disseminated the week of February 24 along with public forums for maximum faculty input before we go to the table early March. Meanwhile, seven state-wide committees are hard at work putting together a first draft. For more information about the committees contact John French, Executive Vice President; Don Lynch, your Organizational Vice President; or me.

I look forward to seeing you at our next Executive Board meeting Sunday February 16, 9-4, at the APEA offices, 825 College Road (452-2106). In addition I will be on your campus all day Monday the 17th. I would be most pleased to meet with any interested group or individual from early in the morning until mid-evening. Please call or E-mail me (contact information on letterhead) so we can make arrangements.

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The UAF Faculty Senate passed the following at its meeting #56 on March 20, 1995.

The UAF Faculty Senate endorses the following Pay Raise Proposal and formula.

PAY RAISE PROPOSAL

STEPS IN RANK	1	2	3	4	5	6	
YRS IN RANK	1,2	3,4	5,6	7,8	9,10	11,12	
FORMULA							
ASSISTANT	1.00	1.04	1.08	1.12			
ASSOCIATE	1.20	1.24	1.30	1.35	1.38	1.40	
FULL		1.40	1.46	1.51	1.57	1.64	1.70

1. These step increases are to reflect increased faculty experience and are in addition to regular cost-of-living increases as provided by the Board of Regents.
2. Assistant Professors shall receive a 4% longevity increase for each step corresponding to every two years of university service (assuming a satisfactory or better evaluation.)
3. Upon promotion to Associate Professor, the faculty members will receive a salary of 20% higher than the base starting Assistant Professor salary.
4. Upon promotion to full professor, the faculty member will receive a base salary of 40% higher than the base starting Assistant Professor salary.

- 5x Associate Professors must be promoted to full Professor by their 12th year as Associate Professors or forego additional step increases.
- 6. Full Professors receive a 2% step increase after their 12th year at rank as full Professors.
- 7. All steps refer to appropriate, discipline based starting salaries.

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The UAF Faculty Senate passed the following at its Meeting #63 on April 22, 1996:

MOTION PASSED (1 nay)  
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The UAF Faculty Senate moves to recommend that the proposed language in Regents' Policy on locus of tenure (OX-01.05.2c) be amended as follows:#5M

CAPS = Additions  
[[ ]] = Deletions

Faculty will be tenured [[within an academic unit of a community college, extended college or campus, or school or college of an MAU within the University of Alaska]] from the first day of the fiscal year.





SUBSTANTIALLY (1) IN THE FACULTY MEMBER'S RESPONSIBILITIES IN TEACHING, RESEARCH, AND SERVICE, AND/OR (2) FOR MORAL TURPITUDE.

eventually develop an appropriate motion regarding this issue.

Discussion on January 20th provided additional background information on the multiple questions that will need to be answered before Curricular Affairs can develop an informed motion. Curricular Affairs will send a memo to all deans and departments with a request for feedback on this issue. Discussion of the draft memo and of the policy issues involved with "counting" distance delivered courses focused on the following:

-- The memo to deans and departments will need to include information about the current offerings through UALC (i.e. printed info, web page info, E-Mail, people to contact);

--It is important that UALC maintain a current Web page regarding course options;

--Decisions about how to display UALC courses on BANNER need to be discussed (e.g. which MAU will receive credit? which department will receive credit? do credits "follow" the instructor of the course? should BANNER have more indicators that "U" for UALC courses-ones that would also designate the MAU? do individual departments currently know which of their courses are available through UALC?).

ACTION: Maynard will provide Sheri with a memo to distribute to all deans and departments on all UAF campuses (copy of draft memo attached). In addition to requesting feedback through the memo, all Curricular Affairs members are asked to gather information from their own units. Maynard will query colleagues from UAA and UAS at the UALC meeting in February.

#### 4. TRANSFER OF CREDIT WITHIN THE UA SYSTEM AS APPLIED TO GRADE OF D.

DISCUSSION: Following discussion of issue at December 6th meeting, a motion to bring UAF int%Ants oficy k

completed AA degrees previously in UA institutions?  
--Need to get complete copies of information on this issue (particularly Part B) to more people and especially to math and science departments

ACTION: Ann will prepare a motion on this issue and send it to Jin Brown (with a copy to Maynard). She will bring Jin's concerns back to Curricular Affairs by February 17th.

6. DISCUSSION OF PETITION PROCESS

This request evolved from the December Faculty Senate meeting following the discussion of the request to implement a special petition process for student with disabilities.

DISCUSSION: The issues, and recommendations for solutions, need to focus on the petition process for all students, not just those with disabilities. Issues discussed included:

- Memo from Cliff Lando
- Questions about who is considered to have the "expertise" to review petitions - and at what point in the petition process does the department/discipline representative become involved in the decision (especially in CORE course petitions)
- Big questions in the whole petition process: who see what and when?

~~APPOINT~~ A committee will be appointed to look into this. A hoc committee and it will report back to Curricular Affairs. Names suggested so far include Pat Lambert (Math) and Diane Preston (Students with Disabilities).

~~2nd~~ SECOND REVIEW CYCLE FOR COURSE SUBMITTALS

~~DISCUSSION~~ The following information regarding a possible 2nd review cycle for course submittals was discussed.

Currently UAF has a deadline of January 17, 1997 for New Trial Courses for Fall 1997. These are put out for the 10-day review and approval usually completed by the end of February. Another idea would be the end of January or first of February so that all approvals can be completed sixhatontM5! a pooted by m

--Does this matter need to come to this committee or is it an administrative decision?

--Jerry indicated that Curriculum Review will be meeting to take care of all Spring Semester business

--Ann said that all changes need to be put in a publication

ATTACHMENT 69/11  
UAF FACULTY SENATE #69  
FEBRUARY 10, 1997  
SUBMITTED BY GRADUATE SCHOOL ADVISORY COMMITTEE

Graduate School Advisory Committee - S. Hendricks, Chair

January 29, 1997 Minutes

The Graduate School Advisory Committee met Wed., Jan 29, 1997,  
from 1:00-2:15 in the Kayak Room. Present: David Smith, John

## CORE Review Committee Report- Jin Brown, Chair

## Progress in Assessment of the CORE Curriculum

The CORE Review Committee was given the responsibility of educational effectiveness evaluation of the CORE Curriculum in Fall of 1996. At that time we took the suggestion of Professor Dana Thomas and the University's Educational Effectiveness Evaluation Team and chose to initiate a pilot project this school year. The "Communications" area of the CORE curriculum was chosen after the Communication Department volunteered to participate in the pilot group. Library Science was added in order that our first year's progress be in more than one area, but be manageable with our other responsibilities.

While the three Departments involved in the pilot work (Communication, English, and Library Science) have initiated planning for assessment, two of those Departments have experienced personnel changes that have interrupted the ongoing planning. Alane Wilson has left Library Science and Dennis Stephens has assumed her regular duties along with maintaining his own. Joan Worley has recently stepped down from the EEE Team and from her Evaluation role in the English Department. Cynthia Walker has not yet named a replacement for Professor Worley in the evaluation planning.

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After working with Jim Ratcliff, the Assessment consultant who the UAF administration invited to campus for a seminar and workshops, we understand that the English Department has plans to incorporate a portfolio process into their evaluation procedures.

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Library Science was in the planning stages of assessing their own program when the Regent's plans were announced and will extend their self-assessment to provide information to the CORE Review.

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The Communication Department has implemented an extensive assessment of its CORE service courses. Building on the restructuring of those courses that has been in process over the last three years, Communication has embedded student learning evaluation in a way that will not only provide quantitative and qualitative evaluation data on students passing through their courses, but done so in a way that will use the evaluation process to enact an innovative reflexive learning loop in each student's course experience. A detailed discussion of the Communication Department evaluation of CORE courses can be arranged for those interested. At this time, numerical data on student learning in the Fall semester (1996) is being loaded into a computer program (SPSS 7.0 for windows) for analysis. Six sections of the CORE service courses have video taped every student presentation of the first, third, and final speaking assignments. These procedures are in place as an ongoing aspect of evaluation in the courses. Also, in Fall, 1996, Graduate students working with Communication faculty began a process of surveying professors who teach "O" (upper division Oral)

are evaluated by the Speech Communication Association and help adjust such criteria to the needs of specific disciplinary presentations.

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The CORE Review Committee has contacted each Department that