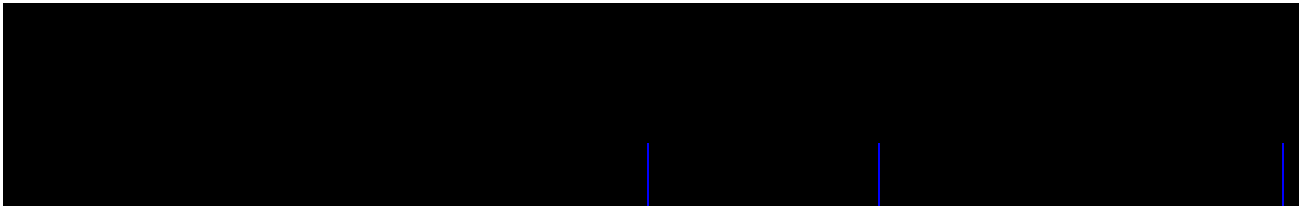


Submit original with signatures + 1 copy + electronic copy to UAF Governance.

See <http://www.uaf.edu/uafgov/faculty/cd> for a complete description of the rules governing curriculum & course changes.

TRIAL COURSE OR NEW COURSE PROPOSAL



1. ACTION DESIRED (CHECK ONE):	Trial Course	<input type="checkbox"/>	New Course	<input checked="" type="checkbox"/>
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2. COURSE IDENTIFICATION:	Dept	PS	Course #	675	No. of Credits	3
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Justify upper/lower division status & number of credits:	Course to provide a component of the capstone option of a Project-Based Internship experience for students in the proposed MA in Political Science program in which students will work on a specific project and evaluate their own work in a governmental or non-governmental agency through the application of advanced methods and concepts in political science and public policy.
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3. PROPOSED COURSE TITLE:	Internship in Public Affairs: Experience and Analysis
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4. To be CROSS LISTED? YES/NO	no	If yes, Dept:		Course #	
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(Requires approval of both departments and deans involved. Add lines at end of form for such signatures.)

5. To be STACKED? YES/NO	no	If yes, Dept.		Course #	
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6. FREQUENCY OF OFFERING:	Fall and spring
Fall, Spring, Summer (Every, or Even-numbered Years, or Odd-numbered Years) – or As Demand Warrants	

7. SEMESTER & YEAR OF FIRST OFFERING (if approved)	Spring 2012
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8. COURSE FORMAT:
NOTE: Course hours may not be compressed into fewer than three days per credit. Any course



3 graduate credits (may be repeated for a maximum of 6 credits)
Individual study of government agencies (federal, state, or local) and nonprofit organizations through actual experience, directed readings and a written project. Prerequisites: Permission of instructor (3+0)

11. **COURSE CLASSIFICATIONS:** (undergraduate courses only. Use approved criteria found on Page 10 & 17 of the manual. If justification is needed, attach on separate sheet.)

H = Humanities

S = Social Sciences

Will this course be used to fulfill a requirement for the baccalaureate core?

YES

NO

X

IF YES, check which core requirements it could be used to fulfill:

O = Oral Intensive,
Format 6

W = Writing Intensive,
Format 7

Serves as a component of the Internship-Based Project capstone experience in lieu of a thesis for students wishing to use the MA in Political Science for professional training or advancement.

All signatures are on file in the Governance Office. (J.H.)

ATTACH COMPLETE SYLLABUS (as part of this application).

Note: The guidelines are online: <http://www.uaf.edu/uafgov/faculty/cd/syllabus.html>

The department and campus wide curriculum committees will review the syllabus to ensure that each of the items listed below are included. If items are missing or unclear, the proposed course change will be denied.

SYLLABUS CHECKLIST

PS 675, Internship in Public Affairs (3 credits)
Syllabus

Course Scope and Objectives

PS 675 provides a capstone experience for graduate students that combines work experience in agencies of government (federal, state, local), or non-profit organizations. The internship-based project will be of particular value for students who plan to use the MA in political science as a springboard into careers directly involved in the making, implementation and evaluation of policy. To meet graduation requirements for either the EPP or AP track, students may complete one year of internship work (a total of 6 credits) or they may elect to write a thesis. The 6 credits of internship may be taken in the same agency/organization or in different ones, dependent on consultations between the student and his/her committee. The normal required time for a semester-length internship is at least 15 hours/week in the 14-week semester. In lieu of a master's thesis, internship students will analyze and evaluate her/his

4. The graduate intern will write a 30-40 page paper demonstrating: 1) how the special project has been conducted; 2) the relationship between the student's internship experience and the academic literature of political science in this area.

Grading System

1. The internship instructor will be in regular contact with the intern's supervisor. The supervisor will evaluate the performance of the intern at the end of the semester, and this evaluation will be a basis of the course grade.
2. The instructor will evaluate the log of the intern's activity in the agency and the paper. This will be the second basis of the course grade.

Other regulations and resources pertaining to internships

- The internship falls under the provisions of the Student Code of Conduct, UAF 2010-2011 Catalog, pp. 49-50
- The Writing Center, 8th floor Gruening, offers assistance in composition of student papers. Contact information: www.alaska.edu/english/studentresources/writing/ and ext. 5314
- The Speaking Center, 5th floor Gruening offers assistance as well. Contact information: www.uaf.edu/comm/ and ext. 5470.
- The Office of Student Support Services provides additional services. Contact information; 5th floor Gruening, www.uaf.edu/sssp/ and ext. 6844.
- The Office of Disability Services offers special services for students with disabilities. Contact information: 612 N. Chandalar, 474-5655, TTY: 474