

MEMORANDUM

TO: THE CURRICULUM REVIEW COMMITTEE

ADMINISTRATIVE AND ACADEMIC

1. The Curriculum Review Committee has reviewed the proposed curriculum for the year 2023-2024. The committee has identified several areas for improvement and has recommended the following changes:

- 1.1. The committee has recommended the addition of a new course in the area of [Subject]. This course will provide students with a comprehensive understanding of the subject and will be offered as an elective.
- 1.2. The committee has recommended the revision of the existing course in the area of [Subject]. The revised course will include updated content and new activities to enhance student learning.
- 1.3. The committee has recommended the deletion of the course in the area of [Subject]. This course is no longer relevant to the current curriculum and will be replaced by a more relevant course.

RECOMMENDATION

It is recommended that the following changes be implemented:



APPROVED

DATE

Approved by: _____ Date: _____