UAF STAFF COUNCIL MINUTES#167 Friday, 16 December 2005 Wood Center Carol Brown Ballroom 8:45 – 11:00 am.

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 8:45 a.m.

PRESENT

Joyce Allen-Luopa

PERS' TRS: Maya Salganek stated that the Alaska State Legislature proposed a change to the PERS and TRS. She informed the Council that a public meeting is scheduled at the Noel Wein Library, Saturday, 17 December, 10:00 a.m. - Noon to discuss Senate Bill 141 and public retention now and in the future.

Governor's Budget – Maya Salganek informed the Council that the Governor's Budget was released on 15 December and that the University of Alaska fared well. She stated that she would send out a break down of the budget to Council members.

Employee Tuition Waiver – Maya Salganek stated that Staff Alliance has been discussing the proposed changes to the employee tuition waiver. She stated that Jim Johnsen discussed incremental rollout changes, but has not established a time line.

Wellness Program – Maya Salganek updated the Council on the Wellness Program survey. She stated that about 52% of employees responded and returned about 3000 surveys. Maya Salganek informed the Council that reportedly rebates should go out with the December 23 paycheck.

System Governance Retreat – Maya Salganek reported that the System Governance retreat took place on Wednesday, 14 December. Maya Salganek stated that the group discussed the MyUA portal and that the release date is due in January 2006. Maya Salganek informed the Council that the group discussed the revenue gap and the unprecedented amount of funding that UA requested from the legislature. She stated that President Hamilton commented about possibly outsourcing the labor force at the university, because of the increasing costs of benefit rates.

B. Jeff Stepp, President-Elect, Staff Council

No report submitted.

3. PUBLIC COMMENT

Maya Salganek invited visitors to make public comments.

- A. Michelle Bartlett, Director Summer Sessions, informed Council members that in-state tuition is available for nonresidents for the first time this summer. She encouraged Council members to let out of state relatives know about this opportunity. Michelle Bartlett reported that registration begins February 20, 2006. Please access the Summer Sessions web site at www.uaf.edu/ summer for a preview of the schedule.
- B. Abel-Bult-Ito, KUAC Resolution

Maya Salganek welcomed Abel Bult-Ito to discuss the KUAC resolution.

Many KUAC staff members attended the Staff Council meeting to give public support

Maya Salganek reminded the Council about the upcoming Staff Council orientation, scheduled at 4:00 p.m., Friday, 27 January 2006, Wood Center conference rooms E-F. Maya Salganek thanked Gary Newman, the Election, Membership, and Rules committee, and Lynette Washington for working on the election.

Maya Angela informed the Council that Angela Linn and Annette Chism were leaving the Council. She thanked both members for their years of service and presented each with an award. Angela Linn a Unit 10 representative served as the UAF Advocacy committee chair and Annette Chism, a Unit 12 representative served as a Chancellor appointed staff representative to the MPC Subcommittee on Circulation and Parking.

C. Staff Affair's Resolution of Thanks: - Liam Forbes

Liam Forbes informed the Council that the resolution recognizes the administration's efforts to improve remote training opportunities for rural campus sites. Maya Salganek called for a vote on the resolution.

The UAF Staff Council passed the following Resolution at its Staff Council meeting #167, Friday, 16 December 2005

RESOLUTION (passed unanimously)

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Purpose of Resolution: Recognizing Recent Improvements in Remote Training Opportunities

Whereas, The UAF Staff Council recognizes the technical difficulties in offering training and informational opportunities to staff outside of the local Fairbanks' campus communities; and

Whereas, distance training is a costly effort; and

Whereas, even with technology advances such as e-mail lists, and websites, nothing replaces the one-on-one experience of sharing information by tele/ video conferencing; and

Whereas, such consideration shrinks the miles between campuses and strengthens interpersonal relationships for friendlier, smoother, and more mission-productive services; now

Therefore be it Resolved, that the UAF Staff Council thanks and commends the various UA and UAF departments such as Human Resources, OIT, the Graduate School, the Office of Equal Opportunity, and the Center for Research Services, who are making efforts to reach out to rural and remote sites and provide personal training to staff. Events such as:

- HR's Time Reporting, Timesheet Processing, and UAK jobs Training
- OIT Rural Sites Training
- The Graduate School's Thesis Preparation Workshop
- OEO's EEO/ Sexual Harassment and
- the CRS Introduction to CRS

are welcomed and appreciated by remote staff, and UAF Staff Council would like to see continuation and expansion of similar training opportunities.

D. Proposed 2007-2010 Academic Calendar Draft handout covers only 2007-2009 (details for 2010 are being worked out)

Academic Calendar – Maya Salganek called the Council's attention to the 2007-2009 academic calendar handout. Maya Salganek informed the Council that the Governance Coordinating committee agreed to pass the calendar motion at its meeting held on December 13. Maya Salganek reported that the proposed dates seem to work out for both students and faculty. Maya Salganek added that the 2010 academic calendar dates are being worked out, in order to consider what the options are of starting the semester before or after Labor Day. Angela Linn asked if the calendar works for all of the MAUs. Maya Salganek stated that it is still being worked out.

The UAF Governance Coordinating Committee (GCC) passed the following motion at its Meeting #67, Tuesday, 13 December 2005.

UNIVERSITY OF ALASKA FAIRBANKS – PROPOSED ACADEMIC CALENDARS FOR 2007-2009

These calendars are based on two motions passed by the Curricular Affairs Committee on November 10, 2003: 1. The last day of final exams should always end on or before the 19th of December.

2. Spring semester classes should always begin after Alaska Civil Rights Day.

Fall Semester	2007 (proposed)	2008 (proposed)	COMMENTS
Labor Day	Sept. 3	Sept. 1	Always the 1st Monday in September.
Fall—1st day of instruction	Sept. 6	Sept. 4	

Instruction			minimum contact minutes. (Faculty Senate – 10/15/90)
Final exams	May 7-10	May 6-9	Required to have a study day(s) in between last day of instruction and first day of final exams.
Commencement	May 11	May 10	Always the 1st Sunday after final exams end.

Note: Friday only classes in spring semester will need an additional 20 minutes added to their syllabus to make up for Nanook Springfest. Friday-only lab sections will need an additional 40-60 minutes added for the same reason.

E. Jeff Stepp - Tobacco Issue Resolution Handout/ Addition to the Agenda

Maya Salganek called to put the resolution on the agenda. After receiving a second, the resolution was discussed by Council members and amendments were made. Jeff Stepp reiterated the Chancellor's statement about discontinuing the sale of tobacco products in Wood Center unless he could be convinced otherwise. Jeff Stepp informed the Council that the Chancellor requested feed back from governance groups to help him to make the final decision. Jeff Stepp stated that 74% of students voted to maintain the sale of tobacco products. Lydia Anderson, Wood Center Director, thanked Staff Council for working on this issue and shared her concerns about how discontinuing the sale of tobacco products would effect Wood Center sales and income.

The UAF Staff Council passed the following amended Resolution at its Staff Council meeting # 167, Friday, 16 December 2005

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RESOLUTION (Passed, 13 yes, 3 opposed, 2 abstentions)

RESOLUTION ON THE SALE OF TOBACCO PRODUCTS IN THE WOOD CENTER

WHEREAS, The UAF Staff Council realizes the dangers of cigarettes and tobacco products; and

WHEREAS, the UAF Staff Council appreciates the Chancellor's commitment to the Wellness Plan and concern for the good health of the UAF students, staff, and faculty;

WHEREAS, the UAF Staff Council understands the Chancellor's statement that eliminating cigarette sales in the Wood Center is a symbolic gesture that may or may not have a positive impact on the wellness of UAF students, staff, and faculty;

WHEREAS, the UAF Staff Council has established a Committee on Health and Wellness:

WHEREAS, Cigarettes and tobacco products are legal products to purchasers of legal age;

WHEREAS, UAF students, faculty, and staff are adults who can make informed decisions;

WHEREAS, the Wood Center front desk is an auxiliary service administered by the Wood Center and revenue produced from the sale of tobacco products funds programs and services that benefit the students and campus community; and

WHEREAS, the Wood Center Administration has already presented Executive Dean Tim Barnett with a two-year plan to phase out cigarette sales in the Wood Center; now

THEREFORE BE IT RESOLVED, that the UAF Staff Council recommends that the Wood Center continue to sell tobacco products until FY09 at which time such sales will cease, as planned.

BE IT FURTHER RESOLVED, that the Chancellor involve Wood Center Administration in the decision-making process prior to the implementation of policies directly affecting them.

BE IT FURTHER RESOLVED, that the Chancellor implement forthcoming recommendations from the Staff Council Committee on Health and Wellness that will be designed to have a higher probability of improving the wellness of UAF students, staff, and faculty.

INFORMATION

- 8. GOVERNANCE REPORTS
- A. Performance Based Budget Sharish Patil, Vice-President Faculty Senate reported that President Hamilton reported to the BOR that the University is making considerable progress towards the performance based budget goals. President H t H

COMMITTEE REPORTS

A. Staff Affairs

Liam Forbes informed the Council that recently there has been action on the Performance Based Budgeting initiatives. He stated that he hopes to hear more.

B. Rural Affairs

The report was attached to the agenda

C. Elections, Membership and Rules

The report was attached to the agenda. Gary Newman informed the Council that he is interested in setting up a parliamentary procedure workshop. Gary Newman plans to send a note out about this opportunity after the holidays.

D. UAF Advocacy

The report was attached to the agenda. Angela Jones reported that she will step down as Chair after this meeting. Cheryl Conner and Joe Hayes will co-chair the Advocacy committee beginning in January 2006.

E. Ad Hoc Work Place Ethics Committee

Maya Salganek informed the Council that only one member remains on this committee. She stated that since there is no chair the committee may be dissolved. Maya Salganek stated that existing issues of this committee will be rolled over to the Staff Affairs committee and other committees as appropriate.

F. Ad Hoc Chancellor's Recognition Award Committee

Paula Long informed the Council that the committee continues it work on rewriting the criteria for the award. More information about the award will be made available at the next Staff Council meeting.

G. Ad Hoc Staff Appreciation Day and Carolyn Sampson Memorial Raffle Event

Lynette Washington updated the Council about the progress of the committee. She informed the committee that letters were mailed out requesting prize donations and that she had received several donations to date.

H. Ad Hoc Staff Council Calendar Committee

Gary Newman informed the Council that he has been working with Printing Services to get the calendar published.

Ad Hoc Health & Wellness Committee

Paula Long called attention to the Health & Wellness committee resolution. Maya Salganek asked Council members to read the resolution and to provide input. The resolution will be addressed at the next Staff Council meeting.

RESOLUTION

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Whereas, the University of Alaska has established a Total Health and Wellness Program for University employees and,

Whereas, the UA employees/ staff realize the need to improve their own health and, creating a culture of health and well being, and

Wheareas, it has been proven that regular exercise improves and maintains mental and physical well being, and

Wheareas, that a healthy workforce reduces absenteeism and improves productivity, and

Whereas, more time than an hour is needed in order to participate in physical activity, transportation, to activity, and change of attire; now

Therefore, be it resolved that the UAF Staff Council urges University administrators and supervisors to establish an hour and a half flexible lunch break, for employees engaging in regular exercise activity.

Committee Reports if available may be viewed at http://www.uaf.edu/uafgov University News Room Announcements – Please check for Staff Council Announcements: http://www.uaf.edu/news/news.html

10. EXTERNAL/OTHER COMMITTEE REPORTS

A. Chancellor's Campus Diversity Action Committee – Maya Salganek

Maya Salganek reported that a couple of subcommittees were created to address campus diversity action plans, as well as an events committee.

B. Master Planning Committee – Gary Newman

The report was attached to the agenda.

C. MPC Subcommittee on Circulation and Parking - Annette Chism

Annette Chism reported that this is the first semester that we are having finals on Saturday and Parking Services did not take that into consideration. She stated that we should keep an eye on how it impacts the students.

D. Strategic Plan Committee

Jackie Alleyne-McCants reported that the Strategic Plan committee held its last meeting on December 15, but that a January meeting is planned. She stated that she will notify the Council about the date at a later time.

E. Chancellor's Budget Committee – Kim Cox

There was no report.

11. UAF COMMUNITY EVENTS

Chorus Raffle - Alice Palen informed the Council members about the purpose of the raffle.

The meeting was adjourned at 12:10 p.m.

Tapes of this Staff Council meeting are in the Governance Office, Room 312 Signers' Hall if anyone wishes to lister to the complete tapes.
Submitted by Lynette Washington, Staff Council Secretary
