

SC Report for 2/20/09



<p align="center"><u>AFF A E DE C 2009</u></p> <p><i>h p://goala ka.ed / aff/ den co n /2009/fac hee .pdf</i></p> <p>13 Deadline for submitting nominations to local governance groups.</p> <p>13-27 Local staff governance groups meet with student leaders and together, make recommendations and send all nominations to System Governance Office.</p> <p>A 3 Recommendations are forwarded by System Governance Office to President Hamilton.</p> <p>A 17 President Hamilton determines who will receive the awards.</p> <p>1 President sends notice to award recipient(s). TBA President presents awards to recipient(s) at the Board of Regents' meeting.</p>	<p align="center"><u>C A CE E ' AFF EC G</u></p> <p><u>A A D 2009</u></p> <p><i>h p:// . af.ed / afgoc / c _ cogni ion.h ml</i></p> <p>Timeline: Nomination Process: , 3 2009- , 31 2009</p> <p>Committee review begins: , 1 A 2009</p> <p>Nomination materials sent to Chancellor for review and selection: 13, A 2009</p> <p>Chancellor informs committee of selection: F 17, A 2009</p> <p>Chancellor presents plaque and award during the Staff Professional and Community Development Day/Longevity Awards: , 11 2009, BA</p> <p>Location: TBA</p>
<p align="center"><u>A D G AFFC C</u></p> <p><u>AC E E E A A D 2009</u></p> <p><i>h p:// . af.ed / afgoc / c _ cogni ion.h ml</i></p> <p>Timeline: Nomination Process: , 3 2009- , 31 2009</p> <p>Committee review begins: , 1 A 2009</p> <p>Chancellor presents plaque and award during the Staff Professional and Community Development Day/Longevity Awards: 11, 2009, BA</p> <p>Location: TBA</p>	<p align="center"><u>C A CE ' E</u></p> <p><u>EC G A A D 2009</u></p> <p><i>h p:// . af.ed / afgoc / c _ cogni ion.h ml</i></p> <p>Timeline: Nomination Process: , 3 2009- , 31 2009</p> <p>Committee review begins: , 1 A 2009</p> <p>Nomination materials sent to Chancellor for review and selection: 13, A 2009</p> <p>Chancellor informs committee of selection: F 17, A 2009</p> <p>Chancellor presents plaque and award during the Staff Professional and Community Development Day/Longevity Awards: 11, 2009, BA</p> <p>Location: TBA</p>

**STAFF COUNCIL MEETING SCHEDULE**  
**Fall 2008 – Spring 2009**

All regular meetings will be in the Wood Center Carol Brown Ballroom (WCCBB) or Wood Center Rooms C-D, at 8:45-11:00 a.m. All meetings will be set up as an audio-conference (\*asterisks identify face-to-face meetings).

SC 191	Wednesday	17	September	2008
*SC 192	Friday	17	October	2008
SC 193	Wednesday	12	November	2008
*SC 194	Friday	12	December	2008
<b>New Rep and Alt Orientation</b>				
*SC 195	Friday	20	February	2009
SC 196	Friday	20	March	2009
*SC 197	Wednesday	22	April	2009
<b>Staff Appreciation Day</b>				
	<b>Monday</b>	<b>11</b>	<b>May</b>	<b>2009</b>
	<b>TBA</b>			
*SC 198	Friday	22	May	2009
SC 199	Wednesday	10	June	2009
SC 200	Wednesday	9	September	2009
*SC 201	Wednesday	14	October	2009
SC 202	Wednesday	18	November	2009
*SC 203	Wednesday	16	December	2009

Rural Affairs Committee Meeting Minutes of January 16, 2009

Present: Juella Sparks, Nichole Kloepfer, Jennifer Elhard, Ashley Munro, Jennifer Youngberg,  
Liz Recchia

4. Update on Campus Suggestion Boxes--Jennifer Elhard reported that she had no suggestions in her box as did Liz. Jennifer thought that instead of having a suggestion box that in the future, the rural affairs representative would approach their staff members and presents any possible action that the rural affairs committee is considering. It seems like this will be more effective of getting feedback.
5. Staff Recognition Award--Ashley reported that the award committee met and had several suggestions concerning the award process. The award committee wanted to move the nomination date up to mid-March in the hopes that more people will be nominated. The committee wanted to include award names in the longevity awards and other awards during staff appreciation day in April. The committee wanted to use the leftover money, about \$105, to make posters that can be used year after year at each rural site to publicize the nominating period and award. Holly is looking into setting up an account with the UA Foundation for the director's to put their donations into. They would also like to add a stipulation about the requirements by opening up the opportunity to staff who works on an eligible campus at any point in the year. This would allow for staff who retire mid-year to be nominated. Currently, the eligibility requirements only address the location of where staff members must work to be eligible. Juella wanted to know where the origins of this award came from; whether it was from staff council or the rural affairs committee. Ashley said it came from rural affairs. No one at the meeting objected to these changes and so the committee will go forward and implement these changes.
6. Other--
  - i. Nichole introduced herself. She has taken on the position previously held by Lynette Washington. She was welcomed by the rural affairs committee.
  - ii. Juella mentioned to Liz that she is to have a 5 minute presentation prepared for the staff council at the orientation on rural affairs. It doesn't have to be anything fancy, just what the committee does and why new members should get involved. Liz promised she would work on that
7. Next Meeting: February 6, 2009 at 1:30pm
8. Adjournment—The meeting was adjourned at 2:05pm.

## Rural Affairs Committee Meeting Minutes of February 6, 2009

Present: Jennifer Youngberg, Byrd Norton, Juella Sparks, and Liz Recchia

Excused: Jennifer Elhard and Ashley Munro

9. Call to Order – Liz called the meeting to order at 1:33 pm.
10. Discuss Theme(s) for Committee to Focus on this Year
  - a. Consistent Annual Training in Current Field--Not discussed since there wasn't any action or very many people at the meeting.
  - b. Cost of Living Differential--Not discussed since there wasn't any action or very many people at the meeting.
  - c. Creating a Strong Rural Voice with UAF--Not discussed since there wasn't any action or very many people at the meeting.
  - d. Special Topics Workshops for Staff--Liz reported that she only heard back from Jennifer Elhard in terms of requested topics. The top three choices from Northwest Campus were health benefits, distribution of university budget, and training in different distance delivery modes. The group decided to try to set up an audio conference presentation on March 6 from 1:30-2:30pm on distribution on university budget. Juella suggested contacting Pete Kelly, who works closely with the legislature on behalf of the university. He would know a lot about the university budget. Liz agreed to email him and Juella said that she would mention something to him as well. Juella also suggested contacting Maria Russell who works on the Advocacy Committee and maybe we could partner up with them. Liz also agreed to make contact with Maria Russell.
11. E-Learning-- Not discussed since there wasn't any action or very many people at the meeting.
12. Staff Recognition Award-- Liz reported on behalf of Ashley that she forwarded on the award committees suggestions from the last rural affairs meeting to Jennie Carroll. Jennie was okay with the timeline of things but since the award money comes from the director's donations, she wants to check with them. Ashley thinks that the deadline might need to be pushed back to March 27 but is waiting to hear back from Jennie. Once she does, the awards committee will work on sending out announcements about the award.
13. Other--
  - iii. Liz reported that she received a letter of resignation from Jennifer Denslinger at Bristol Bay. Jennifer is working on finding a replacement from the campus.
  - iv. Juella asked Liz to email the rural reps on the graduations dates at each campus. Right now staff council is scheduled for a face-to-face meeting in April and May. She was thinking of having the face-to-face meeting on May 12 so that staff council

can come in on May 11 for staff recognition day. Liz said that she would try to get those dates before staff council's face-to-face meeting on February 20.

14. Next Meeting: March 6, 2009 at 2:30pm---NOTE THE CHANGE IN TIME!!! THIS IS



Staff Council  
Staff Professional Development and Longevity  
Chair: Maria Russell  
Meeting January 22, 2008

**Current Committee Members:**

<b>Name</b>	<b>Email Address</b>	<b>Phone</b>
Ashley Munro	<a href="mailto:fnakm@uaf.edu">fnakm@uaf.edu</a>	x1934
Carol Shafford	<a href="mailto:fncas@uaf.edu">fncas@uaf.edu</a>	x5413
Dayna Mackey	<a href="mailto:fdm2@uaf.edu">fdm2@uaf.edu</a>	x1978

Updated 2/12/09

*\*\*Update: Talked to Linda x 7555, Concert Hall Coordinator we are unable to get the hall, as there are various project going on throughout the day to include rehearsal in the mornings, Thursday music at lunch from 12:30-2pm, and a class from 3-5. Linda suggests that we move the dates to May 11-13, when people are still on contract it is after graduation, and there is room availability all over campus. She also suggested that reserve next year's event now. April tends to be a hard month to schedule, as there are usually events every night.*

### **Community Development Portion**

Rather than having people go off campus to volunteer in the committee to develop community relations, have volunteer opportunities brought to campus.

Possibly work with join student activities on their community service day, rather than putting it all into this one day. Student community services day is April 24, 2009.

### **Catering**

Funding: Will combine pots of money set aside for Longevity and Staff Appreciation.

Food: Continental breakfast during key note speaker, ice cream social after longevity awards

Lunch Conflicts: Lunch is already provided that day for free, due to student activities, we don't want to interrupt this activity. We can encourage staff to find other means for lunch, provide funding to support staff for lunch, or suggest other lunch options. The commons is closed this day, due to student activities (Spring Fest) on campus. Dayna will talk to Nana about our different options.

Lunch Options:

Athletics: Meet Nanook Players, have pizza

Hutch: Have a discounted lunch at Hutch, this will require special arrangements

Tour of Facility Services: BBQ Lunch

Commons: The commons is currently scheduled to be closed this day.

\*This may prove to be difficult. Lunch is already provided to staff for free on this day, but we don't want to inundate the student activities. Having too many options will make it hard to plan on how much food is offered in each location.

### **Schedule**

Keynote/Welcome: 8am

Sessions Start: 9am

Longevity: 1-3

### **Other**

Bookstore discounts at Wood Center

### **Delegated Duties**

Orientation: Scott

Room Scheduling: Nichole

Davis Hall Inquiry: Maria

Catering: Dayna

Drawings: Nichole + others

Financial Services Training opportunities: Kathy P

Summer Sessions Contact Michelle Bartlett: Juella

Contact WIN Program: Juella

Athletics Contact: Scott