



- Attachment 248- 2014-248-1 – Resolution Regarding Bullying Awareness  
Forum

C. ~~Development Staff Council Meeting~~ s Open

D. ~~Incoming Administrative Services Open Forum~~

- The forum will take place Thursday, March 27, from 3:30 - 5:00 PM, in the Murie Building Auditorium

E. ~~Chancellor's Town Hall- Staff Forum~~

- 2:15 PM in the Murie Building Auditorium

- D. ~~\_\_\_\_\_~~ - ~~Chris Beks, Inella Sparks, Alt~~
- Attachment 248-11 ~~\_\_\_\_\_~~
- E. ~~\_\_\_\_\_~~ Tom Langdon
- F. ~~\_\_\_\_\_~~
- G. Meritorious Service Awards Committee – INACTIVE
- H. ~~\_\_\_\_\_~~ Tom Langdon
- I. ~~\_\_\_\_\_~~ Committee – Debbie Gonzalez
- Attachment 248-~~\_\_\_\_\_~~
- J. RISE Board – ~~\_\_\_\_\_~~
- K. Smoke-Free / Tobacco ~~\_\_\_\_\_~~ – Jessica Desrochers, Brad Krick, Alt
- L. ~~\_\_\_\_\_~~ Appreciation Day Planning Group – Ashley Munro and Maria Russell
- Attachment 248-3: ~~\_\_\_\_\_~~
- M. ~~\_\_\_\_\_~~ Technology Advisory Board Committee (TAB) – Adam Kane & Chris Beks

~~\_\_\_\_\_~~ *uaf-staff*

**XIV. 10:35 – 10:40 AD HOC COMMITTEE REPORTS**

- ~~\_\_\_\_\_~~ – ~~\_\_\_\_\_~~ Chair
- Has not met

**XV. 10:40 – 10:50 ROUND TABLE DISCUSSION**

**XVI. 10:50 ADJOURN**

Elections Committee

March 2014 Committee Report

Chair: John W. Baker, District 10, Member

Time: Monday, March 3, 2014 from 1:30pm to 2:00pm.

n

Absent: Nate Bauer, Lawrence Murakami

Topics covered:

Unit 7 candidates: I was supposed to contact the candidates who submitted their names during the nominating period. I haven't yet had a chance to

No other topics covered.



# Biometrics Screening Results

# 2Health Care Provider Form



University of Alaska is providing the opportunity for eligible members to submit biometrics screening results from your Health Care Provider (HCP) to participate in the screening component of your incentive program. Please refer to the Instructions on the following page.

The date of your screening must occur on or after 7/1/2013 and this form must be completed and received by Healthyroads on or before 6/30/2014 to be eligible for the biometric screening component of your incentive program.

Please print neatly. Incomplete or illegible forms will not be processed and you will not receive incentive credit. Write your first and last name exactly the way that they appear on your payroll stub and/or your medical benefits card. PLEASE NOTE: Values below with an asterisk (\*) are required. This form will not be processed if any required values are missing. Fax completed form to:  
1-877-495-2746 by 6/30/2014

**PART I**    2To be completed by Eligible Member

Employer Group:    Universitd Mi<laska                      Relation to Employee:     Self     Spouse/Domestic Partner



INSTRUCTIONS:

1. Attend a preventive health visit with your Health Care Provider (HCP) within the dates specified on the top of the form. Provide this form to your HCP and ask them to complete Part II and sign the form after validating your screening results. You are responsible for any charges that may be incurred from your HCP as a result of completing this form.
2. Please Note: Laboratory reports should not be submitted. Healthyroads will not review laboratory reports to obtain and process data values. Healthyroads will only process data entered on this form by your HCP . Any laboratory reports that are

Staff Appreciation Day Committee Staff Appreciation

March 2024 Committee Report

Submitted by: Maria Russell

The Staff Appreciation Day Committee had its first meeting March 7th and although we had a late start, we are very optimistic that registration will open up on time in mid-April. This year's committee members are: Maria Russell, Ashley Munro, Carla Browning and Raychelle King.

Our first meeting was held at the University of Alaska Fairbanks. We were joined by the local community and were fortunate to have a presentation by the local community. The meeting will be a social event with the complimentary door prizes from 4-5pm.

We also met with the local community and were fortunate to have a presentation by the local community.

Our next meeting will be held at the University of Alaska Fairbanks. We will see you there.

We are currently working on the registration process for the event. We are asking that rural site request funds. We are hoping that this will facilitate the annual success of the funds. In past years some rural sites funds have been successful.

Currently we are looking for session ideas. If you have session ideas or would like to volunteer for a session please email [UAF-Staff-Appreciation@alaska.edu](mailto:UAF-Staff-Appreciation@alaska.edu). We plan to have all sessions finalized by the first week of April.

We will send out a volunteer request mid to late April, so be on the look out.

March 2014

The Staff Affairs Committee met on March 13. ~~Notes were taken via a topic of Ciscus~~

- x **Make UAF a Better Place to Work:** ~~Staff Affairs Committee~~ be rolling out an anonymous survey form for staff to submit suggestions to the Staff Affairs Committee. ~~The survey will be available~~
- x **Smoking Ban:** No further action needed at this time.
- x **Leave Share Policy:** ~~The Staff Affairs Committee is currently reviewing the current leave share policy and has identified areas for improvement. The committee will be meeting with representatives from the various departments to discuss the policy and to gather input from staff. The committee will be meeting with representatives from the various departments to discuss the policy and to gather input from staff. The committee will be meeting with representatives from the various departments to discuss the policy and to gather input from staff.~~ interested representatives may contact Jeff Proctor to help for ways to better meet  
Jeff to volunteer to serve on this committee.

~~Next meeting will be held~~ in April, at 10am in the Chancellor's Conference Room (S-1001)



### University Advocacy Committee Report – March 2014

~~Section 1: Introduction~~

The student award nominations. The Advocacy Committee met on March 12 to review nominations and write an award recommendation. The following members were present: Lesli Wall (Chair), Jessica Desrochers, Janine Smith, Jami Worrick, and Jessin MacCallum. Also present was ASCLA President

These nominations were submitted for review. During the meeting, committee members read the nominations and discussed each nomination. The presentation award process was discussed and the committee had no nominations to discuss. The committee met on March 17, 2014.

San Francisco  
Board of Supervisors  
March 2014

- X ~~will be discussed with the Board of Trustees at the next meeting. We will have a~~ representation to encourage participating and volunteers to fill seats.
- X ~~will be discussed with the Board of Trustees at the next meeting. We will have a~~ Marsh in April, Brad Lobland in May)
- X Discussion about Pre-Staff Agenda
- X Draft resolution for Bullying Awareness Training Roll-out by July 1

~~Pre-Staff with Chancellor Rogers, March 23, 2011~~

- X Support ~~for the new supervisors including the new organizational structure~~  
This is something that he will mention at Cabinet

- X Summit Team- they are currently working on ~~the~~  
Platform MA, and the new structure. Anticipated  
Comm no. 110/Comm Motion (service excellence, innovation, integrity)

~~Math and the leadership development program~~  
~~Future topics include: other general ed requirements, shared programs,~~

- X Weather/Emergency Leave Policy- this was brought to statewide, not sure who is the "owner" of this but Chancellor Rogers will review the full proposal with the Board of Trustees
- X Bullying Awareness Training concern with getting this as a required training. UAF has 4000 employees. this would be someone's full time job to write and offer trainings. budget issue. Chancellor Rogers will see if Mike O'Brien and Anne Sakamoto will offer a pilot training with Staff Council soon. We can evaluate the training and see if we need it and
- X Term-Funded Lay off policy- nothing has been formalized. Will continue to work on this.
- X Budget Planning Process- discuss this further at ~~the~~  
6:00pm meeting and other that has staff found. We want to relay the message been put into this process. Chris Paks our rep. can also share his thoughts.
- X Smoking Committee- is this still happening? IIA A is a smoke-free, will UAS and UAF join in too? Still considering options.

~~Brad and I were invited to participate in a Safety Training Pilot program. It's a folder tool kit to~~  
~~www.uaf.edu/safety/. We will receive a survey and will~~  
 report what we thought at some later date. Materials arrived March 19. I've not used them yet.

~~Staff Appreciation Day~~

- Council member on the committee)
- X Started meeting early March

- x No general, open call for session le
- x ~~5, 10, 15 year awards are ordered. Waiting for quotes still for other awards.~~
- x ~~Longevity Awards will be in morning with Chancellor's Address.~~
- x ~~5:15 PM. Party Offices at vine breakfast (save thank you letter)~~
- x ~~Level and Ice Cream Enrichment~~
- x We will need volunteers, call for volunteers at April Meeting for award set-up, door prize distribution, Longevity liner-uppers, lunch counters, cotton candy, ~~chase~~ and ice cream ~~scissors~~ (usually reserved for Faculty Senate).



Peoples' Empowerment Committee

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**Staff Alliance**

**Resolution 2014-248-1:**

**UAF Employees by July 1, 2014**

WHEREAS, in a system-wide survey conducted in 2012-13 by the Staff Alliance and

~~WHEREAS, in mixed training groups, 60% - 70% of the training time that is accounted for~~

WHEREAS, in mixed training groups, 60% - 70% of the training time that is accounted for either experiencing or witnessing bullying; and

WHEREAS, the Staff Alliance, ~~in 2012-13, conducted a survey of UAF employees~~ training system-wide<sup>1</sup>; and

~~WHEREAS, the Staff Alliance has requested that the University of Alaska~~ representatives to “work with . . . campus HR offices to include bullying awareness training in . . . [their] staff training suite”<sup>2</sup>; and

WHEREAS, ~~the training materials have been provided to the Office of Alaska Statewide Human Resources Department; and~~

WHEREAS, ~~the abuse reporting hotline that will include EAS, UA is rolling out a third party fraud, waste, and~~ options for reporting bullying,

~~that the Staff Alliance has requested that the University of Alaska~~ training be made available to IIAE staff by July 1, 2014; and

~~that the Staff Alliance has requested that the University of Alaska~~ made mandatory for supervisors by July 1, 2014.

<sup>1</sup> [http://www.uaf.edu/officeofpersonnel/SA\\_PresidentsMemo\\_Bullying.pdf](http://www.uaf.edu/officeofpersonnel/SA_PresidentsMemo_Bullying.pdf)

<sup>2</sup> [http://www.alaska.edu/faculty/governance/SA\\_PresidentsMemo\\_Bullying.pdf](http://www.alaska.edu/faculty/governance/SA_PresidentsMemo_Bullying.pdf)



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