

**UAE STAFF COUNCIL #254**

**8:45 – 11:00 AM**

**Ballroom | Carol Brown**

**1-800-893-8850 | Department ID: 834426**

**I. 8:45 – 9:15 CALL TO ORDER AND ROLL CALL**

- A. Call to Order
- B. Roll Call
- C. ~~Approval of Minutes of Staff Council Meeting #253~~
- D. ~~Approval of Minutes of Staff Council Meeting #253~~

**II. 8:50 –**

- A. Leave Share Resolution
- B.
- C. Bullying Awareness Training Resolution
- D. Emergency Leave Policy

**III. 9:00 – 9:05 PUBLIC COMMENT**

**IV. 9:05 – ~~DUPLED REPORTS~~**

~~Payroll Call with Mr. Baer~~

**V. 9:10 – 9:15 STAFF ACHIEVEMENTS AND HIGHLIGHTS**

**VI. 9:15 – 9:30 CHANCELLOR'S REMARKS**



- iii. ~~Motion 2014-254-3 - DRAFT~~  
Attachment 254-3: Motion 2014-254-3: Motion to Amend UAF Staff Council  
-Large'

**COMMITTEE REPORTS**

~~**XII: 10:35 - 10:40 INTERNAL COMMITTEE REPORTS**~~

- A. ~~Finance Committee - Richard Machida, Chair~~
  - i. Attachment 254-
- B. ~~Membership and Dues - Eric Johnson, Chair~~
  - i. Attachment 254-4: Oct. Committee Report
- C. Rural Affairs – Jeannette Altman, Chair
- D. Staff Affairs – Jeff Baxter, Chair
  - i. Has not met
- E. ~~University Advocacy – Nate Poyner, Chair~~

~~**10:40 - 10:45 EXTERNAL STATEWIDE COMMITTEE REPORTS**~~

- A. ~~Staff Alliance Staff Health Care Committee – Debbie Coxon, Chair; Julie Clark, Rep; Chris Beks (Alt), David Rantz (Alt)~~
- B. ~~Staff Alliance Compensation Working Group – Erica Carlson, Chair; Julie Clark, Rep; Chris Beks (Alt)~~
- C. ~~UAF Statewide Enrollment Task Force – Chris Beks, Chair; Julie Clark, Rep~~

~~**XIII: 10:45 – 10:50 EXTERNAL HAF COMMITTEE REPORTS (Written)**~~

- A. ~~Committee~~
  - i. Has not met
  - ii. ~~Representation needed~~
- B. ~~Teacher Training Committee - Debbie Coxon, Chair; Julie Clark, Rep; Chris Beks (Alt)~~
- C. ~~College of Business Administration (CBA) - Julie Clark, Chair; Julie Clark, Rep; Chris Beks (Alt)~~
- D. ~~College of Business Administration (CBA) - Julie Clark, Chair; Julie Clark, Rep; Chris Beks (Alt)~~
- D. Food for Thought Committee -
- E. Fresh Air Campus Challenge Committee – Julie Clark, Chair; Julie Clark, Rep; Chris Beks (Alt)
  - i. Attachment 254-9: Meeting Notes from Oct. 17, 2014
- F. ~~College of Business Administration (CBA) - Julie Clark, Chair; Julie Clark, Rep; Chris Beks (Alt)~~

- i. Attachment 254-7: ~~MPC Report from Sept. 25, 2014 Meeting~~
- ii. Attachment 254-11: ~~MPC Agenda for Oct. 10, 2014~~
- Meritorious Service Award Committee - Faye Gallant - On Hiatus until April 2015
- G. ~~Personnel Services Committee~~
- H. ~~People's Environment Committee~~ Jessica MacCallum
  - i. Attachment 254-8:
- I. ~~Richard M. White & Maria Thomas~~
- J. Board RIS+

# DRAFT

## UAF Staff Council Motion 2014-254-1

### Motion to Amend the UAF Staff Council Bylaws to Correct Text Errors Pertaining to the UAF Staff Council ~~Executive Board~~

#### MOTION:

UAF Staff Council moves to amend the B [REDACTED] follows; to ~~Council~~, ~~to~~ replace remaining instances of 'Administrative Committee' with 'Executive Board.'

EFFECTIVE: Immediately

REASONING: ~~Changes to the UAF Staff Council Bylaws to correct text errors pertaining to the UAF Staff Council Executive Board.~~  
changes to the UAF Staff Council's ~~governance~~ governance

CAPS = Addition

strike through = Deletion

#### Expanded Attachment

- I. ~~Senior representatives~~ shall be the President;
- II. Serve at the pleasure of the President;
- IV. Will report to the President, and Staff Council ~~Administrative Committee~~ **EXECUTIVE BOARD**;
- V. ~~shall have the following~~ duties: and
  - a. ~~Staff Alliance~~ ~~Representation for the President~~
  - b. Staff Alliance Representation for the Vice President.

#### A. President

- I. The duties of the President shall be to:
  - a. ~~Preside over meetings~~
  - b. ~~Administrative Committee~~ **EXECUTIVE BOARD**
  - c. Serve on the UAF Governance Coordinating Committee
  - d. Serve on the System Governance Council.

~~SC 254~~

Motion 2014-254-1 - DRAFT

Attachment 254-1

~~UAF Staff Council Motion 2014-254-~~







Staff Council Elections Committee Meeting  
Monday, October 6, 2014

Attending: Richard Machida, Lawrence Murakami, Nicole Dufour

Reviewed the status of 2014 nominations and discussed the workflow. The Google group address has been set up and the Adobe xfdf files are being sent to that address. Current members of the group are the Elections Committee members, Staff Council Officers and Nicole.

The Elections software functionality was reviewed.

- x Moving nominees to candidates is still a manual process
- x The ability to put in a provisional ballot will be removed as the database updates from Edir three times per day
- x Edits made on the voting-admin page get wiped out by the Edir update process
- x Manual additions to the database are not changed or updated by the update process
- x Write-ins will still be enabled possibly with the Javascript autocomplete.
- x Richard is modifying the Perl script for elections to add in AT-LARGE voting.

The supervisor approval process with DocuSign was defined but needs to be tested completely by Nicole as a DocuSign account is needed to submit docs.





- o Consider swapping the short- WHUP 6LJQHUV (DVW SDUNLQJ ORW ZLWK WKH (LHOV lot to be a metered lot. However, how does this impact the Signers and Eielson entrances that are east, south and north of the buildings?
- o Are the proposed trees at the Eielson/Signers roundabout of appropriate size and height to promote visibility and security?
- o

9. Schedule  
Next agenda item:

10. Attachments:  
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9/30/14

Jessica MacCallum Staff Council Representative

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dZ W }%o [• v }Á u v š Á • •š o]•Z š šZ h &}μ v š}}v ]v í õ ò ò Á ]š source of funds for projects that will improve UAF but would likely remain unfunded due to institutional priorities. Grants are intended to be used for a special project or to fill a critical need at UAF. Proposals will be accepted from UAF faculty, staffy •š μ v š•X o o %o Œ }%o }• o• Á ]o o •μ u ]šš Endowment Board for review and selection.

Honorariums

Definition of honorarium was clarified and a draft honorarium policy will be presented by the next meeting. It was also made clear thatZ W }%o [• v }Á u v š } • v }š (μ v Z }v }Œ Œ ]μ u consultation service fees to UA employees.

Call for Proposals: Fall 2014

The submission period is open for Fall 2014 proposals. The deadline for proposals is 5:00pm on Wednesday, October 29 2014.

Membership Recruitment

The board is reaching out to departments that have past award recipients and current contributors to the fund to fill the few vacancies on the board. A soft request for donations will coincide with membership recruitment.The fund is highly self-sustaining, but contributions are always welcome and increase the amount of eligible staff and faculty members that can serve on the board.

Spring 2014 Award Recipients

- Proposal 1: Acquisition of Books for new faculty mem(~~\$1400~~)
- Proposal 2: US-IALE 2014 Annual Confer(~~\$200~~)
- Proposal 4: Book Repair Workshop Initia(~~\$4000~~)
- Proposal 6: The Claim you IX Pro(~~\$10000~~)
- Proposal 8: Marine Lipid Analysis at S(~~\$3000~~)
- Proposal 14: Split Knuckle Theate(~~\$1130~~)
- Proposal 18: Kestrel Nest Box Proj(~~\$880~~)
- Spring 2014 Total \$8010

Report for Staff Council Meeting #254

Fresh Air Campus Challenge Committee Meeting

The FACC committee met on Friday, October 17, from 3:00 ±4:00 PM. The committee is co-chaired by Kris Racina and Brad Lobland.

Attendees include representatives from UAF HR, SW HR, UAF Staff Council, SAA, DRAW, ASUAF, and the Health and Counseling Center. One of the first tasks for the group was to identify other parties that should be included, such as Faculty Senate, Residence Life, Facilities Services, and additional members from ASUAF and/or the student body.

The committee discussed its goals and timeline. One rough draft description of our mission went:

3 6 K R X O G 8 \$ ) J R W R E D F - F r e , D a t e C o n f e r e n c e R e c e i v e d f r o m a f f e c t e d g r o u p s ?  
If yes, then how should we proceed " '

Eric Seastedt told the group that the President was looking for a response from the three  
& K D Q F H O O R U V E \ 2 F W R E H U 6 \$ \$ L V F X U U H Q W O \ F R Q G X F W L Q J D  
closes on Tuesday, October 21. ASUAF will ask the student body about going tobacco or

## Report to Staff Council

RISE Board Update

Ian Olson

October 17, 2014

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The Sustainability Master Plan (SMP) is out in draft (<http://www.uaf.edu/sustainability/smp/>). Once final, the RISE Board and its subcommittees will begin work on implementation. The development of the SMP took place over the past year in consultation with the Brendle Group of Ft Collins, Colorado, a company that specifically works on campus sustainability master plans. The Plan process was steered by the Sustainability Ma4(s)4( s)6(u)-2(s)4(ta)4(i)7(nn)-3( c)10(o)-2(n)5om3(e)m(bi)5(l)



thresholds for assessment. It is anticipated that workgroups and subcommittees formed to implement the SMP will use STARS 2.0 for guidance and advice.

The RISE Board meets in the Office of Sustainability every other Thursday from 1 to 2 pm. Our next meeting is October 23. Staff members interested in campus sustainability are encouraged to attend.

## UAF Master Planning Committee

### Meeting Agenda

Thursday, October 10, 2019 9am-11am

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1. Welcome and introductions
2. Sustainability Plan M. Hebert
3. Subcommittee reports
  - a. North Campus
    - xInformation on the frisbee golf course use
    - xBike trail use / š [ • } u u μ š Œ š Œ ] o
    - xRecommendation to adopt without further action by the MPC
    - xQuestion still out on membership on the committee
  - b. Campus Landscape
    - xCommittee has not met since the last MPC meeting
    - xDining Hall completed and the planning for the new Engineering Bldg.
  - c. Art on Campus
    - xHave not met since the last meeting
    - xQuestion about the pole that was next to Wood Center / š [ • ] v • š } Œ P and in good enough condition to re-install.
  - d. Trails Planning
    - xFacilities have completed a sidewalk survey and has presented it to the Office of Disability Services. It was not intended as a planning or funding priority.
4. Facilities Services update
  - a. Veterans memorial question. How should facilities respond to requests. Question to the MPC.
  - b. Putting the skin on the engineering building now.
  - c. Wood Center, still minor engineering issues.
5. Public comment period
6. Schedule
  - x Next meeting is scheduled for 10/23
  - a.

Attachments: