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AGENDA
 UAF STAFF COUNCIL MEETING #121
 Wednesday, November 8, 2000
 **8:45 10:05 a.m.
 Please note new start time.
 Wood Center Ballroom

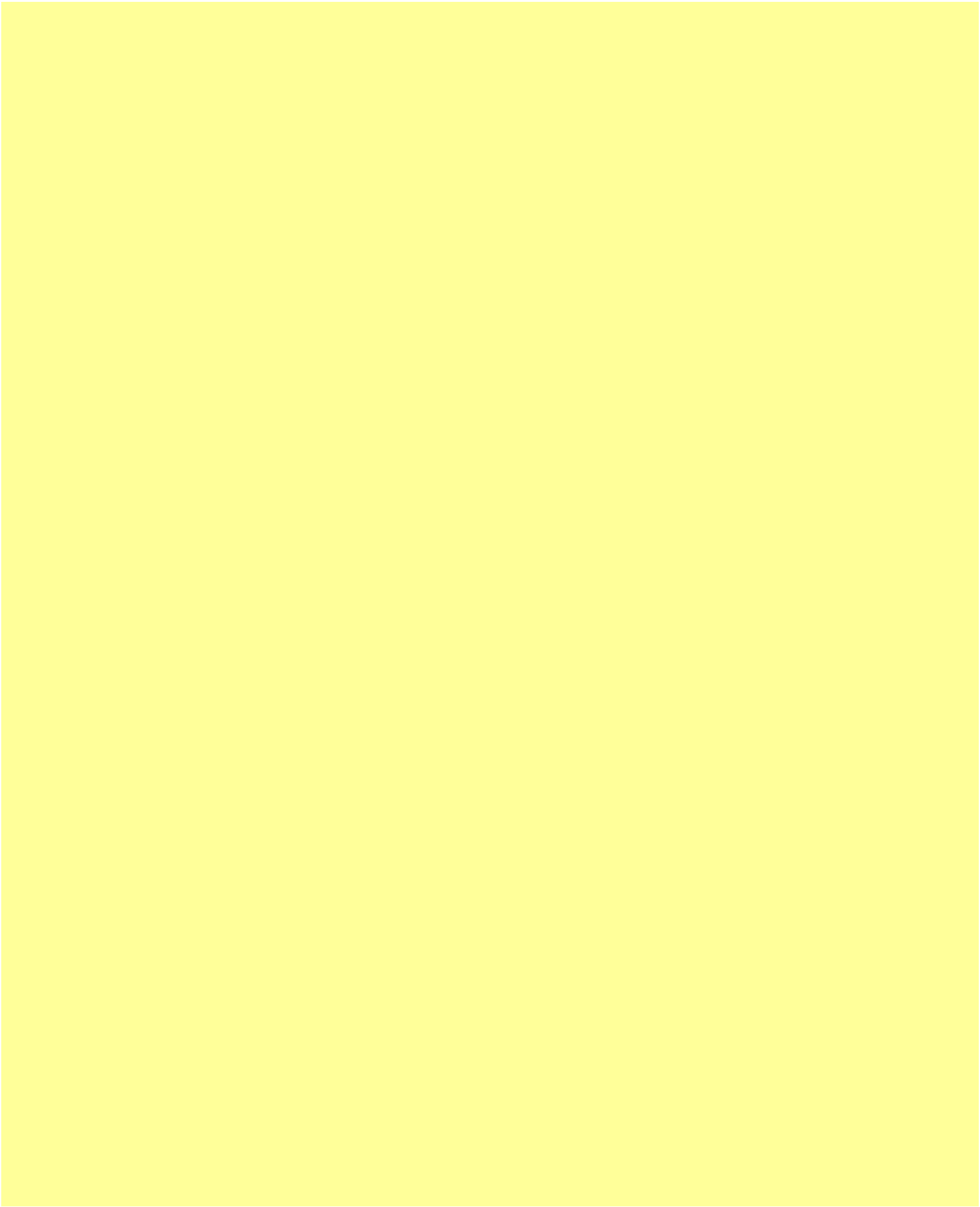
Time	Item	Length of Time
8:45	I Call to Order Scott McCrea	10 Min.
	A. Roll Call	
	B. Approval of Minutes to Meeting #120	
	C. Adopt Agenda	
	D. President-Elect's Report (Attachment 121/1)	5 Min.
9:00	II Governance Reports	
	A. ASUAF S. Banks	5 Min.
	B. Faculty Senate L. Duffy	5 Min.
	C. Alumni Association C. Branley	5 Min.
9:15	III Guest Speakers Dana Thomas & Ron Gatterdam TOPIC: Accreditation	20 Min.
9:35	IV Committee Reports	
	A. Staff Affairs G. Hazelton	5 Min.
	1. Resolution on Take Your Children to Work (Attachment 121/2)	
	2. Questions for Dale Seay on the Reclassification Process (Attachment 121/3)	
	B. Elections, Membership & Rules P. White and D. Deckerlegand York	5 Min.
	1. Motion to Amend Bylaws (Attachment 121/4)	
	2. Election Information (Attachment 121/5)	
	C. Rural Affairs H. Simmons	5 Min.
	D. University Advocacy L. Evans	5 Min.
9:55	V New Business	5 Min.
	A. Upcoming Meetings (Attachment 121/6)	
10:00	VI Comments and Questions	5 Min.
10:05	VII Adjourn	

 ATTACHMENT 121/1
 UAF STAFF COUNCIL #121
 NOVEMBER 8, 2000

Regulation 04.06.110
 A. Holidays

The following paid holidays are observed by the University of Alaska:
 1. New Year's Day
 2. An additional day before or after January 1, as specified by the
 president.
 3. Martin Luther King, Jr. Day in Celebration of Alaska Civil Rights (third
 Monday in January)
 4. Day of Spring Recess
 5. Memorial Day
 6. Independence Day

What are some of the mandates and/or boundary conditions within which this issue is being worked? For example, is the UA



- a. One month notice of election for the President-Elect shall be given if that office is vacated.
- b. In the event that both offices are vacated simultaneously, one month notice shall be given for elections to be held for both offices and the chairperson of the Staff Affairs Committee shall assume the duties of President until a person is elected.

Sect. 3 (ARTICLE V. - Officers)

A. PRESIDENT

- 1. The duties of the President shall be to:
 - a. preside over meetings.
 - b. serve as chairperson of the Administrative Committee.
 - c. serve on the UAF Governance Coordinating Committee.
 - d. serve on the System Governance Council, OR APPOINT A DESIGNEE.
 - e. meet with the Chancellor.
 - ((f. approve an operating budget for submission to the Chancellor.))
 - F((g)). appoint ad hoc committees.
 - ((h. appoint chairpersons of the standing committees.))
 - G((i)). provide leadership in issues of concern to UAF staff.
 - H((j)). report to the Staff Council on the outcome of all relevant meetings and events in which the President participates.
 - I((k)). appoint a representative to the System Governance Council and TWO REPRESENTATIVES TO STAFF ALLIANCE ((UAF Budget Council)).
- 2. Term of office shall be for one year, beginning June 1 and ending May 31.

B. PRESIDENT-ELECT

- 1. The duties of the President-Elect shall be to:
 - a. serve on the Administrative Committee.
 - b. serve on the UAF Governance Coordinating Committee
 - c. assume the duties of President when the President is absent.
- 2. Term of office shall be for one year beginning June 1 and ending on May 31.

Sect. 4 (ARTICLE VI. - COMMITTEES)

A. STANDING COMMITTEES

- 1. The Standing Committees shall be:
 - a. Administrative Committee
 - b. Elections, Membership, and Rules Committee
- 2. Administrative Committee
 - a. The President shall be the chairperson.
 - b. Other members of the committee shall be:
 - 1. Chairpersons of the standing and permanent committees.
 - c. The committee shall have the following responsibilities:
 - 1. Prepare the agenda for Staff Council meetings.
 - 2. Provide a committee report to Staff Council.

3. Represent and act on behalf of the Staff Council between Staff Council meetings.

3. Elections, Membership, and Rules Committee

a. THE CHAIR PERSON SHALL BE ELECTED FROM THE COMMITTEE. ((The President shall appoint a chairperson from the elected representatives.))
b. The committee shall have the following responsibilities:

1. Conduct elections for unit representatives, alternates, and President-Elect.
2. Review unit composition and maintain a membership list.
3. Review the Bylaws and Constitution to reflect the needs of the body.
4. Responsible for parliamentary procedure of the Staff Council meetings.

B. PERMANENT COMMITTEES

1. The permanent committees shall be:
a. Staff Affairs Committee
b. Rural Affairs Committee
c. University Advocacy

2. Staff Affairs Committee
a. The chairperson shall be elected from the committee.
b. The committee shall work on policies related to the following:
1. Benefits
2. Compensation
3. Grievance procedures
4. Position evaluation and hiring procedures
5. Any matters which effect the health and welfare of the staff.

c. The chairperson of the committee shall establish a subcommittee structure relevant to the issues and to the expertise.

3. Rural Affairs Committee

a. THE CHAIRPERSON SHALL BE ELECTED BY THE COMMITTEE. ((The president shall appoint a chairperson from the elected representatives.))

b. As an ex-officio member of the committee, the president is charged with communicating concerns of the Rural Affairs Committee to the Chancellor and System Governance Council.

c. The committee shall have the following responsibilities:

1. Oversee the general welfare of the UAF community not residing on the Fairbanks campus.
2. Monitor all activities affecting compliance with the Rural College mission statement of the University of Alaska Fairbanks.

4. University Advocacy

a. The chairperson shall be elected from the committee.
b. A representative from the Alumni Association and ASUAF will serve on the committee.
c. The committee shall have the following

responsibilities:

- 1. Organize events and functions to help make the public aware of the value of University staff, as well as students and faculty.
- 2. Organize events and functions that increase staff morale and awareness of the University.
- 3. Other items to be determined by the committee on an annual basis.

C. AD HOC COMMITTEES

- 1. Ad hoc committees shall be appointed by the President and shall report to the UAF Staff Council.
- 2. Membership is not limited to representatives.
- 3. A time frame shall be established for the longevity of the committee and a deadline determined for their final report.

Sect. 5 (ARTICLE X. - AMENDMENTS)

- A. Amendments to the bylaws must be proposed in writing by members of Staff Council at an Administrative Committee or Staff Council meeting.
- B. The Administrative Committee shall schedule a vote on the proposed amendment at the first Staff Council meeting after the proposal is submitted. The proposed amendment must be distributed with the agenda for the meeting at which a vote is scheduled.
- C. Approval of amendments to the bylaws requires a two-thirds vote of the Staff Council members present.
- D. Suspension of bylaws must cite the specific section to be suspended and be approved by a two-thirds vote of the Staff Council members present.

 ATTACHMENT 121/5
 UAF STAFF COUNCIL #121
 NOVEMBER 8, 2000
 SUBMITTED BY ELECTIONS, MEMBERSHIP AND RULES

Staff Council Elections for Odd Numbered Units

Ballots for odd numbered units will be distributed on November 6 and are due back in the Governance Office by November 22. Write-in candidates are acceptable; however, their written consent must be on file with the UAF Staff Council Election Committee or accompany the ballot. Results from the election will be announced at the December 8 Staff Council meeting. A special orientation meeting will take place in January for all new members. The meeting will consist of information on various committees, Roberts Rules of Order, and audio conferencing. If you have any questions regarding the election process, contact DeShana Dekerlegand York at fndd@uaf.edu or the Governance Office at fystaff@uaf.edu. Get involved and make a difference!

 ATTACHMENT 121/6
 UAF STAFF COUNCIL #121
 NOVEMBER 8, 2000
 SUBMITTED BY THE ADMINISTRATIVE COMMITTEE

Upcoming Meetings

- November 1 University Advocacy, Noon, West Ridge Café
- November 7 Rural Affairs, 9 a.m., Wood Center Conference Room A
- November 8 Staff Council, 8:45 a.m., Wood Center Ballroom
- November 13 Elections, Membership & Rules, 10 a.m., Wood Center

Conference Room A

November 15 University Advocacy, Noon, Hutchison

November 23 Happy Thanksgiving

November 24 University Holiday

November 28 Elections, Membership & Rules, 8:30 a.m., Chancellor's
Conference Room

November 28 Staff Affairs, 9 a.m., Wood Center Conference Room B

November 29 Administrative Committee, 10 a.m., Wood Center
Conference Room B

November 29 University Advocacy, Noon, Alaska Coffee Roasting
Company

December 4 Elections, Membership & Rules, 10 a.m., Wood Center
Conference Room A

December 5 Rural Affairs, 9 a.m., Wood Center Conference Room A

December 8 Staff Council, 8:45 a.m., Wood Center Ballroom

December 13 University Advocacy, Noon, Gambardella's